

Minutes of a meeting of the Plaquemines Parish Council, as the Sole Governing Authority of the Plaquemines Port, Harbor & Terminal District, held in the Pointe-a-la-Hache Council Chambers, 18055 Hwy. 15, Pointe-a-la-Hache, Louisiana on Thursday, August 22, 2024, at 4:36 p.m., pursuant to notice to all members with a quorum present as follows:

PRESENT: Commissioner Brian Champagne, Chairman
Commissioner Tyronne Edwards
Commissioner Chris Schulz
Commissioner Stuart J. Guey
Commissioner Patricia McCarty
Commissioner Ronnie Newsom
Commissioner Carlton M. LaFrance, Sr.
Commissioner Mark Cognevich

Kim M. Toups, Council Secretary

ABSENT: Commissioner Mitch Jurisich

Charles Tillotson, Angelina Vicknair and Jalen Brown were present representing the Port.

There being no matters to address under “Bids and Advertisements”, Commissioner Champagne moved to Agenda Item 3, “Status Report by the Executive Port Director”. Without objection, so ordered. Mr. Tillotson made a Power Point Presentation regarding the Port’s 2023 Year End Audit Findings. The audit can be found at <https://lla.la.gov/reports/audit-reports>.

There was no “Financial Report/Budget to Actual” nor any “Bids and Advertisements; therefore, Commissioner Champagne moved to Agenda Item 5, “Introduction of Ordinances and Resolutions”. Without objection, so ordered. The following was introduced:

- 1) An Ordinance authorizing Plaquemines Port, Harbor and Terminal District to enter into a lease agreement with Bridgette DeChristopher, owner of Bridgette’s Barber Shop for a certain portion of the Popich Building South Parking Lot located at 8056 Highway 23 Belle Chasse, LA; and otherwise with respect thereto. COMMISSIONER CHAMPAGNE
- 2) An Ordinance to amend and as amended readopt Ordinance 23-100, adopted on July 27, 2023, by the Plaquemines Parish Council, acting as the sole governing authority of the Plaquemines Port, Harbor and Terminal District, authorizing Port Executive Director Charles D. Tillotson to enter into a Cooperative Endeavor Agreement (CEA) by and between the Plaquemines Port, Harbor and Terminal District and Plaquemines Parish Government for shared resources and services; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE

Commissioner Champagne moved to Agenda Item 6, “Ordinances and Resolutions on Second Reading and Final Passage. Without objection, so ordered.

RESOLUTION NO. 24-256

On motion of Commissioner Champagne seconded by Commissioner Newsom, and on roll call all members present and voting “YES”, except Commissioner Jurisich who was “ABSENT”, the following Resolution was adopted:

A Resolution authorizing and directing the Port Director to extend the Engineering/Consulting Agreement with Kyle Associates, LLC.; and otherwise to provide with respect thereto.

Digest: The Engineering agreement period has expired and will need to be extended to complete this project through March 1, 2025. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, Resolution 21-96 approved the Port to enter into a Professional Services Agreement with Kyle Associates, LLC., to support construction of enhanced infrastructure in Plaquemines Parish; and

WHEREAS, Resolution 23-220 authorized Kyle Associates to advertise for bids for the Alliance Water Booster Station and Feedlines;

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL, AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TERMINAL DISTRICT THAT the Professional Services Agreement with Kyle Associates, LLC., is hereby extended through March 1, 2025, to complete the Alliance Water Booster Station and Feedline Project in Plaquemines Parish.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL, AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TERMINAL DISTRICT THAT by the Plaquemines Parish Council that the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Parish employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 24-161

The following Ordinance was offered by Commissioner Champagne who moved its adoption:

An Ordinance authorizing Charles D. Tillotson, Executive Director of the Plaquemines Port Harbor and Terminal District, to issue Task Order No. 6 for Infinity Engineering to recreate the computer aided drawings, recreate needed surveys, and start the Surface Transportation Board process for the 11 Mile Rail Extension project and to amend the Five-Year Capital Improvements Plan 11 Mile Rail-CAD/Surveys Project; and otherwise to provide with respect thereto.

DIGEST: Plaquemines Port Harbor and Terminal District requires Infinity Engineering per Task Order No. 6 as the 11-Mile Rail Extension Project change to recreate the computer aided drawings, recreate needed surveys, and start the Surface Transportation Board process for the 11 Mile Rail Extension project. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, The Plaquemines Board consents to transferring the 11-Mile Rail Extension tasking under the existing Professional Services Agreement with Infinity Engineering solely under a Task Order with a \$1.2 Million change order cost per Infinity's Proposal dated June 18, 2024; and

WHEREAS, the completion of the Projects Intellectual Property must occur by the end of 2025 to fulfill the CPRA Diversion Rail Bridge funding requirements and deadlines; and

WHEREAS, amending the Plaquemines Port, Harbor, and Terminal District 2024 Five-Year Capital Improvements Plan by appropriating \$1,200,000 to the 11 Mile Rail-CAD/Surveys Project is requested;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT:

SECTION 1

Plaquemines Parish Council as the sole governing authority of the Plaquemines Port, Harbor & Terminal District (the Port) hereby authorizes Charles D. Tillotson to issue Task Order No. 6 to Infinity Engineering to recreate the computer aided drawings, recreate needed surveys, and start the Surface Transportation Board process for the 11 Mile Rail Extension project. .

SECTION 2

The Five-Year Capital Improvements plan is amended by appropriating \$1,200,000 to the 11 Mile Rail-CAD/Surveys Project from the Plaquemines Port, Harbor and Terminal District, Unrestricted Fund Balance; funding year 2024.

SECTION 3

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port officials and employees are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

WHEREUPON, in open session the above Ordinance was read and considered section by section and as a whole.

Commissioner McCarty seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyronne Edwards, Brian Champagne, Stuart J. Guey, Patricia L. McCarty, Ronnie Newsom, Carlton M. LaFrance, Sr., and Mark Cognevich

NAYS: None

ABSENT: Commissioner Mitch Jurisich

PRESENT BUT NOT VOTING: Commissioner Chris Schulz

And the Ordinance was adopted on this the 22nd day of August, 2024.

Council Member LaFrance left the meeting at 5:21 p.m.

Commissioner Champagne moved to Agenda Item 8, “Approval of the Minutes”. Without objection, so ordered.

RESOLUTION NO. 24-257

On motion of Commissioner Cognevich, seconded by Commissioner Newsom and on roll call all were members present and voting “YES”, except Commissioners LaFrance & Jurisich who were “ABSENT”, the following Resolution was adopted:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby approves the minutes of the August 8, 2024, regular Port, Harbor & Terminal District Meeting as recorded by the Secretary of this Council.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Parish employees and officials are authorized to carry out the purposes of this Resolution.

There being no further business to come before this Council, on motion Commissioner Schulz, with a unanimous second and on roll call all members present voting “YES”, except Commissioners LaFrance and Jurisich who were “ABSENT”, the meeting adjourned at 5:39 p.m.

Chairman

Secretary

For a full transcript of discussions and presentations a video of this meeting is available for viewing on the Parish website www.plaqueminesparish.com or on YouTube.