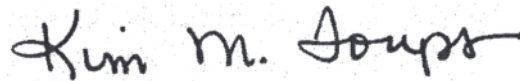


Belle Chasse, Louisiana  
May 22, 2024

“PUBLIC NOTICE”

NOTICE IS HEREBY GIVEN that a meeting of the Plaquemines Parish Council as the Sole Governing Authority of the Plaquemines Port, Harbor & Terminal District will be held at the **Belle Chasse Council Chambers, 333 F. Edward Hebert Blvd., Bldg. 203, Belle Chasse, Louisiana, and live streamed on YouTube on Thursday, May 23, 2024, at 2:00 p.m., or immediately following the Plaquemines Parish Council meeting,** as per the Agenda for a meeting of Thursday, May 23, 2024, attached.

Plaquemines Parish Council as the Sole  
Governing Authority of the Plaquemines  
Port, Harbor & Terminal District



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Kim M. Toups, Secretary

**AGENDA FOR THE MAY 23, 2024,  
MEETING OF THE PLAQUEMINES PARISH COUNCIL,  
AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES  
PORT, HARBOR & TERMINAL DISTRICT, 2:00 P.M. OR  
IMMEDIATELY FOLLOWING THE PLAQUEMINES PARISH COUNCIL  
MEETING, BELLE CHASSE COUNCIL BUILDING CHAMBERS, 333 F.  
EDWARD HEBERT BLVD., BLDG. 203, BELLE CHASSE, LOUISIANA  
ALSO STREAMED LIVE ON YOUTUBE**

1. Roll Call, Prayer, and Pledge of Allegiance
2. Executive Session
3. Status Report by the Executive Port Director
  - a. Financial Report/Budget to Actual
4. Bids and Advertisements
5. Introduction of Ordinances and Resolutions
6. Ordinances and Resolutions on Second Reading and Final Passage:
  - a. Ordinances and Public Hearings pursuant to Article 6, Section 6.01 E of the Plaquemines Parish Charter:
  - b. A Resolution authorizing and directing the Port Chairman, Brian Champagne, to extend the employment contract of Melissa Folsie as Deputy Port Director/Executive Counsel; and otherwise to provide with respect thereto. (DEFERRED & CARRIED OVER FROM 5-9-24) COMMISSIONER CHAMPAGNE  
Digest: A Resolution to extend the employment contract of Melissa Folsie, as the Deputy Director & Executive Counsel of the Plaquemines Port Harbor and Terminal District (the "Port") for an additional two years. The new date of expiration for the contract will be August 8, 2026. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*
  - c. A Resolution certifying that the Plaquemines Port Harbor & Terminal complied with public bid laws in regards to the Alliance Water Booster Station and Feed Lines project; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE  
DIGEST: The Louisiana Department of Transportation and Development requires the Port to adopt its own Resolution certifying compliance with public bid laws were adhered to. This Resolution is part of the administrative procedures needed to move forward with the Alliance Booster Station project. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*
  - d. RESOLUTION CERTIFYING COMPLIANCE WITH THE PUBLIC BID LAWS. COMMISSIONER CHAMPAGNE
  - e. A Resolution authorizing Charles Tillotson, Executive Director of the Plaquemines Port Harbor & Terminal District to enter into a construction contract with \_\_\_\_\_ to provide upgrades to the Alliance Water Booster Station and Feed Lines as outlined in Phase I of the project; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE  
DIGEST: Kyle Associates LLC advertised for competitive bids, in accordance with LRS 38:2212, et seq., for the award of a contract in the name of the Plaquemines Port Harbor and Terminal District, the project was seeking bids for upgrades to the Alliance Water Booster Station and Feed Lines, a port improvement project under the Port Construction and Development Priority Program. Several bids were made during the period of advertising. The Port seeks approval to award the contract for the project to \_\_\_\_\_. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*
  - f. RESOLUTION – AWARD PROJECT. COMMISSIONER CHAMPAGNE

- g. A Resolution authorizing Plaquemines Port Harbor & Terminal District to enter into a statutory partnership agreement with T. Parker Host-United Bulk Terminal (UBT) for the EPA Clean Port's Zero Emission Grant; and otherwise to provide with respect thereto.

COMMISSIONER CHAMPAGNE

Digest: The Environmental Protection Agency's (EPA) Clean Ports Zero Emission Grant application allows private entities to partner with public organizations for grant funding. The Port and UBT desire to partner in seeking funding for various projects that are eligible through the grant opportunity. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

- h. A Resolution approving and authorizing Brian Champagne., Port Chairman and Charles D. Tillotson, Port Executive Director to execute a Louisiana Compliance Questionnaire to Camnetar and Company, CPA's; and otherwise to provide with respect thereto.

COMMISSIONER CHAMPAGNE

Digest: The Port Administration has assured the Parish Council as the governing authority of the Plaquemines Port, Harbor & Terminal District that the Louisiana Compliance Questionnaire has been completed in accordance with the law and that all answers are true and correct to the best of its belief and knowledge. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

- i. A Resolution authorizing the Port Executive Director, Charles Tillotson, for and on behalf of the Plaquemines Port, Harbor & Terminal District to name and accept the proposal of the Plaquemines Gazette, as the Official Journal for the Plaquemines Parish Council, as the sole governing authority of the Plaquemines Port, Harbor & Terminal District; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE

DIGEST: This is an annual Resolution to select the Port's Official Journal as per state law. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

- j. A Resolution authorizing and directing the Port Executive Director, Charles Tillotson, to enter into and execute a Cooperative Endeavor Agreement (CEA) between the Plaquemines Port Harbor & Terminal District (Port) and the Regional Transit Authority (RTA); and otherwise, to provide with respect thereto. COMMISSIONER CHAMPAGNE

DIGEST: The Regional Transit Authority (RTA) Chalmette Ferry will be out of service for 6 weeks; a Cooperative Endeavor Agreement would allow the Port to charter (maritime lease) the Belle Chasse II to the RTA during the time the Chalmette Ferry is out of commission and mitigate the impact to local travel. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

- k. An Ordinance authorizing the Executive Director of the Port, Charles Tillotson to provide funding from Plaquemines Port Harbor & Terminal District (Port) for a collaborative Market Study with the four (4) other deepwater ports in Louisiana and to amend the 2024 Port, Harbor, and Terminal District Operating Expenditure Budget; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE

Digest: The Ordinance reflects the Plaquemines Port Harbor & Terminal District's commitment to fostering collaboration among deepwater ports in Louisiana to enhance mutual growth and expansion efforts. This acknowledges the importance of solidarity and collective action in navigating the challenges and opportunities facing the port industry. The mission of the collective Market Study is to establish a framework for cooperation and support among deepwater ports in the state, with the ultimate goal of advancing their collective interests and ensuring sustained prosperity for the maritime sector. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

- l. An Ordinance authorizing Charles D. Tillotson, Executive Director of the Plaquemines Port Harbor and Terminal District, to issue Task Order No. 6 for Lanier & Associates to provide engineering services associated with programming renovations and capital outlay support regarding the Popich building; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE

DIGEST: Plaquemines Port Harbor and Terminal District requires Lanier & Associates Consulting Engineers per Task Order No. 6 to program renovations and capital outlay support regarding the Popich building. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

m. An Ordinance to amend the 2024 Manpower Structure and Operating Expenditure Budget; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE

DIGEST: An Ordinance to amend the Port, Harbor and Terminal District 2024 Manpower Structure and Operating Expenditure Budget to create and fund a Human Resources Manager position by appropriating \$57,740 to fund said position. Funding source is the unrestricted fund balance. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

n. An Ordinance to amend the 2024 Manpower Structure and Operating Expenditure Budget; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE

DIGEST: An Ordinance to amend the Port, Harbor, and Terminal District (Port) 2024 Manpower Structure and Operating Expenditure Budget to create and fund a Project Manager position by appropriating \$99,060 to fund the said position. The funding source is the unrestricted fund balance. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

o. An Ordinance authorizing the Executive Director of the Port, Charles Tillotson to move forward with Phase I of the Plaquemines Port Harbor & Terminal Districts rebranding campaign being facilitated by Palmer Advertising. COMMISSIONER CHAMPAGNE

Digest: The Port is experiencing significant growth and expansion, and desires to position itself to be recognized globally. To effectively compete and thrive in the global marketplace, Plaquemines Port Harbor & Terminal District must enhance its brand recognition and visibility on an international scale. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

p. An Ordinance to amend the Five-Year Capital Improvements Plan, Water Booster Station project and to authorize the Executive Director of the Port, Charles Tillotson to fund the temporary water booster station's monthly maintenance cost during the construction of a new water booster station for the Parish of Plaquemines. COMMISSIONER CHAMPAGNE

Digest: The Port is assuming the responsibility for funding the monthly fees associated with the maintenance of the temporary water booster station until the construction of the new water booster station is finalized. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

q. An Ordinance to amend the Five-Year Capital Improvements Plan, Pointe-ala-Hache Ferry Ramp Repair Project; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE

DIGEST: An ordinance to amend the 2024 Five-Year Capital Improvements Plan to fund the Pointe-ala-Hache Ferry Ramp Repair project from the 2024 Port, Harbor, and Terminal District Unrestricted Fund Balance. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

## 7. New Business

a) Introduction of Resolutions wherein suspension is being sought:

- 1) A Resolution authorizing the issuance and sale of not exceeding \$300,000,000 Plaquemines Port, Harbor and Terminal District Dock and Wharf Facilities Revenue Bonds (NOLA Terminal LLC Project) Series 2024; approving the form and authorizing the execution and delivery of an Indenture or Indentures of Trust to secure one or more of said series of Bonds; authorizing the appropriate officers of the Issuer to execute certain of the aforementioned instruments and all other documents and certificates deemed necessary in connection therewith, requesting and authorizing the authentication and directing the delivery and application of the proceeds of said Bonds; approving the form and directing the execution and delivery on behalf of the Issuer of the Bond Purchase Agreement or Agreements and/or Term Sheets or Commitment Letters for one or more of said series of Bonds which will set forth the terms and conditions under which said series of Bonds are being sold; authorizing and approving the preparation and distribution of one or more Preliminary Limited Offering Memoranda and one or more final Limited Offering Memoranda relating to one or more of said series of Bonds; approving various financing and other documents; and providing for other matters in connection with the foregoing. COMMISSIONER CHAMPAGNE

## 8. Approval of the May 9, 2024, regular meeting minutes.